

Sumner County Schools

Watt Hardison Elementary Re-entry Plan

Parent Communication Document

School Name: Watt Hardison Elementary

Arrival to School



What changes will be made to the school arrival procedures?

7:00-7:40 Arrival/Breakfast Procedures

To support social distancing while continuing a student friendly environment, car riders will arrive and enter the gym entrance and bus riders will arrive entering through the bus lane if they are not eating breakfast.

- Students in K-3 will be seated in the gym by classroom with spacing between each student.
- Students in 4th and 5th grades will sit outside their classroom doors with appropriate spacing between each student.

Students who choose to eat breakfast will be dropped off as normal in the car rider line or bus entrance and will enter the cafeteria in an orderly manner.

- Students will sit in grade bands with spacing between each student.
- Students will be dismissed in a staggered process, by classroom, with their teacher in a controlled pattern of movement to limit the number of students moving at one time.

After 7:40



If your child arrives late, you **MUST** walk your child to the door and sign them in. Students will enter through the main entrance and follow normal procedures. Staff will be present to keep students from stopping and gathering in groups to maintain social distancing.

Serving Meals



What changes will we implement during meal services?

- Meals will be served with disposable containers and pre-packaged eating utensils. Cafeteria staff will serve students using proper protocols.
- The lunch schedule has been restructured and staggered to lower the total number of students in the cafeteria at one time to allow proper distancing.
- Only one classroom will be in the serving line at a time.
- Adequate time will be given for eating areas to be sanitized between classes.
- Water filling stations will be available for students to fill water bottles. Traditional water fountains will not be in use.
- **There will be no lunch guests for at least the first 9-weeks.**

<p>Class Transitions</p> 	<p>1. What changes will we make in the hallway procedures during class changes?</p> <p><u>Hallways and Transitions</u></p> <ul style="list-style-type: none"> • The master schedule for the school has been revised to lessen hallway traffic throughout the day. • All staff will monitor the number of students in the hallway before exiting the classroom and will follow a one way path to maintain the safest traffic pattern possible for students and staff. <p><u>Recess</u></p> <ul style="list-style-type: none"> • Physical activity is important to a child’s overall wellbeing. Recess will be divided to half capacity with classrooms divided on the playground, field, walking track, and/or basketball court. Teachers will rotate the use of each play area. <p>2. How will we address student restroom breaks?</p> <ul style="list-style-type: none"> • Teachers will follow the scheduled times for restroom breaks which will minimize the times that groups of students are in the hallway and minimize the number of students in the restroom at one time. • Individual students will also be given opportunities throughout the school day to use the restroom as needed. • Custodial staff will maintain clean restroom facilities and clean frequently throughout the day.
<p>Large Group Gatherings</p> 	<p>How will we manage large group gatherings, such as assemblies and concerts?</p> <p>We will not have whole-group assemblies scheduled at this time. All previous large group gatherings will occur in small group settings or through a virtual platform.</p>

Classrooms



1. What is our procedure for preventive cleaning in classrooms each period?

- Classroom teachers will have disinfectants and cleaners provided by the district and will clean regularly throughout the school day.
- Custodians will use the provided disinfectant to sanitize high touch surfaces in the building at scheduled times and as needed throughout the day.
- Related Arts Classrooms will be sanitized between classes.
- Students may use hand sanitizer stations and are also welcome to bring their own hand sanitizer to use throughout the day.

2. How are “hands-on” classes, such as physical education and fine arts, going to be different?

Students will be provided school supplies and a box/pouch. Students will carry their box/pouch with them to all related arts classes each day to avoid sharing of supplies.

Physical Education





- Students will continue to receive a high quality physical education program.
- Limited contact activities will be promoted during physical education classes.
- When weather permits, physical education classes may move outdoors.




Fine Arts

- Students will continue to receive high quality instruction in the arts. Classrooms will be disinfected between each use.
- Sharing of art materials (paint brushes, pencils, etc.) will be minimized.
- The art teacher will supervise the sanitation of materials between classes.
- Students will wash hands in the art room at the start of class.

Library

- The library teacher will supervise the sanitation of the library and materials between classes.
- Library books will be checked out on a bi-weekly basis. However, students will still have regular library classes weekly.

<p>Sumner Connect</p> 	<p>What is Sumner Connect? <i>For parents, Sumner Connect will provide training tutorials as they navigate Google Classroom, Skyward, and the GSuite tools. Sumner Connect will support teachers in their delivery of online instruction through Google Classroom and the integration of additional GSuite tools. Instruction during extended absences or closure will be provided by teachers through their Google Classrooms.</i></p>
<p>Clinic</p> 	<p>What will the procedure be for taking midday temperature checks?</p> <ul style="list-style-type: none"> ● Midday temperature checks will occur after lunch using touchless thermometers. ● Students will be checked by either the nurse, classroom teacher, or other staff member after exiting the cafeteria. ● All non-symptomatic students who are visiting the clinic for routine medicine or other needs will still have access to the clinic and school nurse. ● If a student has a fever, we will: <ul style="list-style-type: none"> ○ Place the student in an area separate from all other students but in sight of an adult. ○ Contact parents/guardians for immediate pickup.
<p>Dismissal</p> 	<p>What changes will be made to the dismissal procedures?</p> <p>In order to maintain an orderly environment, students will walk with an assigned grade level teacher to their proper dismissal area.</p> <ul style="list-style-type: none"> ● Students will remain in their classroom until their grade level is called. ● A staggered schedule will be used and hall traffic will be monitored to minimize the number of students in the hallways at one time. ● Car riders will be dismissed from the normal car rider line. However, students will be housed in designated areas with spacing while waiting to be dismissed. ● Bus riders will be dismissed from the side exit doors and will practice social distancing protocols while waiting for dismissal.
<p>Co-Curriculars</p> 	<p>How will we ensure common areas, such as the library, computers, etc., are routinely cleaned/sanitized?</p> <ul style="list-style-type: none"> ● After each area is used, all high touch surface areas will be wiped down using the district provided sanitizing products. ● Computer keyboards, tables, and mice will be wiped down after each use and breaks will be scheduled between lab times. ● Custodial staff will clean computer labs according to the daily cleaning schedule. ● Grades 3-5 have a device assigned specifically to each student for classroom use. The devices will be sanitized daily.

<p>School Closure</p> 	<p>How will we communicate closures to parents for classrooms, schools, and the district as a whole?</p> <p>Any school closures deemed necessary will be communicated through the following methods:</p> <ul style="list-style-type: none"> • School Messenger • Remind messaging app • Local News Stations
<p>Communication</p> 	<p>What communication platforms will be used this year?</p> <p>Our main communication platforms:</p> <ul style="list-style-type: none"> • School Messenger • Remind App • WHE Facebook Page • School Website
<p>Registration</p> 	<p>What is the plan for registration nights?</p> <p>Attendees of registration nights will be required to wear masks (<i>guardians and students 13 years and older, due to the current Sumner County Executive Order that is in effect</i>).</p> <p><i>In order to maintain social distancing, we ask that only one parent attend registration and that no non-school age children attend.</i></p> <p><u>Registration will take place following the schedule below:</u></p> <ul style="list-style-type: none"> • July 27 will be reserved for students with last names beginning with A-M. • July 28 will be reserved for students with last names beginning with N-Z. <p><u>Registration procedures:</u></p> <ul style="list-style-type: none"> • Parents will enter the building through the front and proceed to their child’s classroom to meet the teacher and begin the registration process. • Parents are strongly encouraged to complete the Skyward online registration process prior to registration night. However, those needing assistance will proceed to the computer lab to complete the online registration process. • Parents will then report to the cafeteria to submit forms to the school nurse, school nutrition, and address transportation needs. • Parents will end the registration process in the cafeteria checking in with a staff member to assure all documents have been completed and exit from the side door to reduce the number of people in the hallways.

New Students who have not pre-registered:

- New Student Registration will be held July 22 from 8:00-2:00.
- Students who have not registered will report to the library to complete the online and registration process.
- Please bring 2 proofs of residency If you are registering a new kindergarten student please bring a copy of the birth certificate, immunization records, 2 proofs of residence, and custody papers if applicable.